

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

November 12, 2015

- Call to Order

President Morris called the meeting to order at 6:03 p.m.

- Roll Call

Present

Dean Morris, President
Arlin Riggi, Secretary
Don Rowe, Assistant Secretary

Absent

Scott Gerhardt, Vice President (Excused)
Frank Serafini, Treasurer (Excused)

Also in Attendance

Mark Bodane, Fire Chief	Chris Woolley, Battalion Chief
Mike Schuppe, Deputy Fire Chief	Lynn Baca, City Councilwoman
Michelle Ferguson, District Legal Counsel	Robert Baumgartner, Retiree
Carol Thompson, Admin. Assistant	

- Presentations

None

- Call for Changes to the Agenda

Approval of Job Descriptions for Captain of Training and Public Information Officer were added as item number 4 under the Consent Agenda. An Executive Session was added as item 10 on the agenda and the Adjournment was moved to item 11.

MOTION: Assistant Secretary Rowe made a motion to approve the agenda as amended.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

- Public Comment

None.

- Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending September 30, 2015

RECORD OF PROCEEDINGS

2. Approval of October 2015 accounts payable checks:
GF check numbers 26276 to 26343 and ACH AFLAC, Local 4477 and Anthem
HW check numbers 396 to 401 and
check numbers 1812 to 1815 and ACH Steve Choe, Chris Kennison, Anthem premiums,
and on-going Flexible Spending Account
CD check numbers 26311 to 26318

Total September 2015 expenditures: \$649,099
3. Approval of October 14, 2015 Board Meeting Minutes
Approval of October 28, 2015 Special Meeting Minutes
4. Approval of Job Descriptions for Captain of Training and the Public Information Officer

MOTION: Assistant Secretary Rowe made a motion to approve the Consent Agenda as presented.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

Chief Bodane's report will now address any Fire Prevention questions. In addition to his written report Chief Bodane updated the Board on the following items:

1. ISO Rating Report – Following his meeting with the ISO Representative, Chief Bodane noted that there were several areas that the District could address to possibly get a better rating. Staffing is the single biggest issue for the District. If the District resubmits its data through 2015 rather than the data from 2014, the ISO evaluation will show a significant increase in staffing. The District also can go back and re-identify the type of apparatus at the stations. For example, Truck 53 operating as an Engine was recorded as a Ladder Truck, which increased the number of individuals needed to fully equip the station. By going back and declaring it as an Engine, it decreases the overall required staffing. Chief Staff will review all areas of concern through calendar year 2015 and send the ISO Representative the revised data. If the ISO Representative thinks the changes will improve the District's rating from a 3 to a 2, then he will come out and regrade the District.
2. Crews did a great job on the Umpire fire. The Owner had turned off the sprinkler system. The District will send out an information letter to those in the District who have sprinkler systems, advising them of the safety and importance of not turning off their sprinkler systems. Water was shuttled from the Great Rock Water and Sanitation District.
3. Academy graduation is scheduled for Friday, November 20th from 6pm. to 10pm.

Deputy Fire Chief:

In addition to his written report, Chief Schuppe updated the Board on the following items:

1. He thanked crews for their response to the Umpire fire. Thornton Fire and South Adams Fire covered the District. Bennett Fire Protection District, Southeast Weld Fire Protection District and Hudson Fire Protection District helped to shuttle water from the Great Rock Water and Sanitation District.

Financial Report:

In addition to her written report, Rita Saunders, Finance Manager, updated the Board on the following items:

RECORD OF PROCEEDINGS

1. She is preparing for year end.
2. Auditors will be doing their field work in December.
3. The meeting to adopt the 2016 Budget is scheduled for the December 9th Board Meeting.
4. The 2016 Budget will be updated the with the new Station 52 changes.
5. No supplemental budget is required this year.
6. In response to Director Rowe's question regarding the FPPA Fund, it was noted that the FPPA Fund reduction was due to retiree payouts and market changes.

Attorneys' Report:

Attorney Ferguson had nothing to add to her written report. President Morris inquired about the Vestas Agreement. Counsel advised that it has received what is believed to be a final agreement back from Vestas and recommends that the Board wait until Vestas signs the agreement before considering it for approval.

City of Brighton Liaison Report:

Councilwoman Lynn Baca addressed the Board on the following items:

1. The TABOR issue ("Debrucing") on the ballot won by 72%. The City gets to keep the excess revenue that comes into the City. 1A for DIA passed and the City of Brighton will receive a portion of the \$10 million dollars. The City will also get to keep the oil and gas money they receive.
2. Public Wi-Fi passed by 72%. Wi-Fi will now be available at many City facilities and parks.
3. The winners of the City Council races are Kirby Wallin (unopposed), Mary Ellen Pollack, Lynn Baca (unopposed) and J.W. Edwards.
4. A 2016 water rate increase was proposed at the last City Council meeting. The purpose of increasing rates is to update the infrastructure in core areas. Increase to residential users is an approximate increase of 7% per month. Councilwoman Baca will advise Chief Staff as to any increase in the commercial rates.
5. An 18 acre zoning change from open space to public land in order to build a new juvenile detention center was passed. Second reading will come back before the Council. The location being addressed is north of the existing detention center and east of the Coroner's facility.
6. Love's Truck Stop is to be located on Hwy 85 and Baseline. On the same lot, there have been two proposals for hotels. All 25 acres will be fronting Hwy 85. The other 25 acres on the west side of the property that backs up to Platte River, was proposed as mixed use, to include residential, commercial and light industrial. Brighton Planning Commission's recommendation is that they will consider light industrial with the exception of no outdoor storage. The Owners preferred choice was to zone the area as commercial use, but was not getting any interest to develop on that side. The City Council passed the proposal on first reading. However, Councilwoman Baca has concerns as to whether light industrial should back into residential areas and the new bike path. There are currently no other amenities, i.e. parks, schools, bike paths or other residential property, in the area and nothing to connect them to the core city. Councilwoman Baca felt it was a stretch putting residential in that area. Traffic patterns in that area will be a big concern and will be investigated.

- Old Business

1. Station 52 Update

In addition to his written report, Chief Bodane reported:

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- a. The application process for the new station located on Tower Road has started. The preliminary plat has been filed. Next week, the final plat for the District's three acres also will be filed.
 - b. Chief Bodane will meet with the architect next week regarding some additional design items.
 - c. Chief Bodane and Rita Saunders have been in discussions with the bank and David Bell (debt service adviser) regarding how to finalize the financing of the new station. Following those discussions it was decided to close on the property at the same time the District closes on the capital lease. That way the loan proceeds will pay off the property and the remaining funds will go into escrow to draw upon for other expenses and construction.
 - d. The paving on Tower Road has been delayed by United Power.
 - e. Chief Bodane and Deputy Chief Schuppe will be attending the DOLA Grant hearing in Grand Junction next week. Grant award will be announced the first week of December.
 - f. It was noted that the District needs to have a geothermal study done to determine the feasibility and what the payback will be to install a system at the new station. Once the study results are available, the District will need to make a decision on whether to proceed or not.
1. Station 55 Concrete work is on hold until mid-summer. The area needs to dry out and engineers need confirmation that vault leaks have been fixed before tearing out the old concrete and the pouring of new concrete.
- New Business

There was no new business.
 - Executive Session

MOTION: Assistant Secretary Rowe made a motion to enter into an Executive Session at 6:40 p.m. pursuant to C.R.S. 24-6-402(b) and (f) to receive advice of legal counsel regarding personnel matters.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously

Attorney Ferguson certified for the record that the executive session will constitute privileged attorney-client communications and will not be recorded.

MOTION: Assistant Secretary Rowe made a motion to return to the general session at 7:06 p.m.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously
 - Adjournment

MOTION: Assistant Secretary Rowe made a motion at 7:06 p.m. to adjourn.

SECOND: Secretary Riggi

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APPROVAL: Motion carried unanimously.

President Morris adjourned the meeting at 7:06 p.m.

Don Rowe, Assistant Secretary

I hereby attest that the information communicated during the executive session, which was not recorded, constituted privileged attorney-client communications.

Michelle Ferguson, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4) (b) and (f).

Dean Morris, President